



COMBINED BA/MD  
DEGREE PROGRAM

# NEW STUDENT GUIDE

## 2025 Cohort



THE UNIVERSITY OF NEW MEXICO

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## BA/MD & UNIVERSITY TERMINOLOGY

**Academic Advisor** – Staff member assigned to help students choose majors/minors, course of study, etc.

**Bursar** – Financial affairs, management of monies.

**Cohort Year** – The year a student begins the Program.

**HMHV** – Health, Medicine and Human Values (HMHV)

**Minor** – Secondary focus to add value to major, required for some majors

**Summer Practicum** – Application of classroom knowledge to assigned New Mexico community.

**The Program** – Combined BA/MD Degree Program

**Seminar courses** – Small discussion-based course that meets regularly

**Undergraduate** – student who has not yet earned a bachelor’s degree

**Workshop courses** – Course that presents themes, concepts, activities, meets once a week and short in duration

## MESSAGE ON STUDENT RESPONSIBILITY

Every UNM Combined BA/MD Degree Program student is responsible for complying with all regulations of the University of New Mexico and the UNM Combined BA/MD Degree Program. Students are expected to adhere to UNM standards of conduct set forth in: [UNM Catalog](#) , [UNM Student Codes of Conduct \(Pathfinder\)](#), and [Combined BA/MD Degree Program Handbook](#). Since the responsibility for meeting degree and academic requirements rests with the student, you are urged to familiarize yourself with the requirements set forth in these pages, as well as with pertinent information available from the BA/MD Program. This Student Guide is to provide you a resource guide, and information included herein is subject to change. It is in the student’s best interest to verify contents of this document with Program staff.

## CONTACT INFORMATION

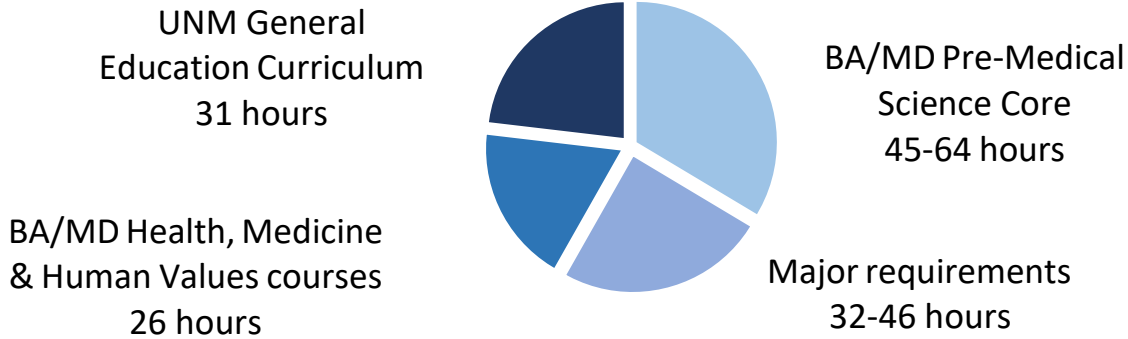
BA/MD Main Campus Office		
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Phone	505-277-2128	
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Mailing Address	MSC06 3855 1 University of New Mexico Albuquerque, NM 87131	

BA/MD North Campus Office		
Valerie Romero-Leggott, M.D.	SOM BA/MD Executive Director	<a href="mailto:vromero@salud.unm.edu">vromero@salud.unm.edu</a>
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Website	<a href="https://hsc.unm.edu/medicine/education/ba-md/">https://hsc.unm.edu/medicine/education/ba-md/</a>	
Phone	Phone: 505-925-4500 or 1-877-977-BAMD (2263)	
Physical Address	Combined BA/MD Degree Program Health Science and Services Building, Suite 102 2500 Marble Avenue	
Mailing Address	MSC09 5231 1 University of New Mexico Albuquerque, NM 87131	

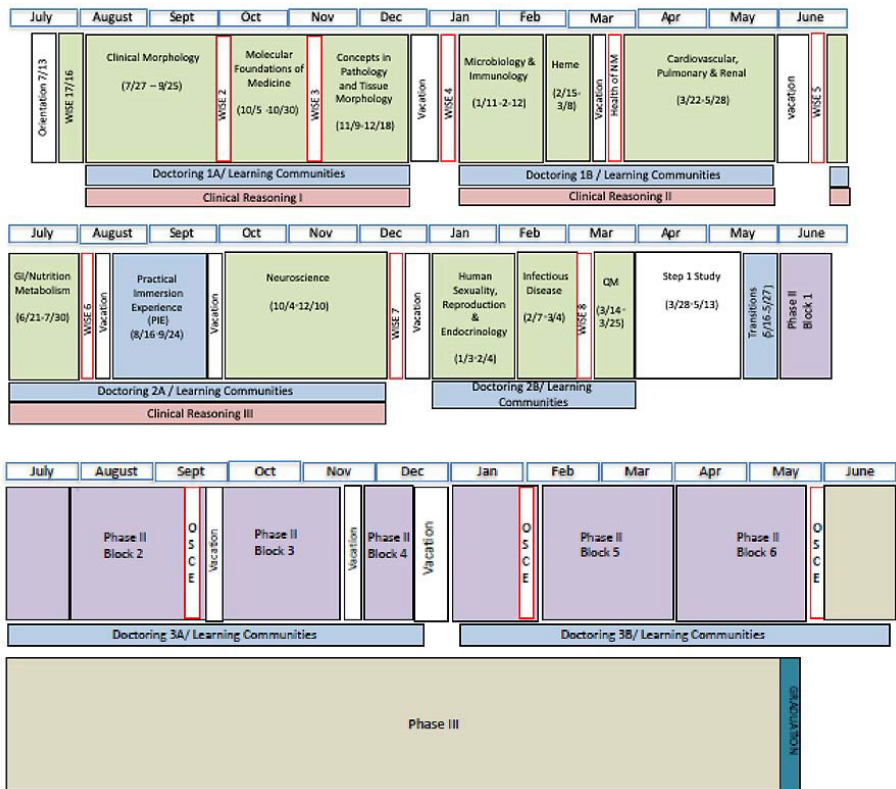
# STEPS TO BECOMING A PHYSICIAN

with the Combined BA/MD Degree Program

A. **BA/MD Pre-Med.** Complete a Bachelor's degree in 4 years.



B. **Medical Student.** Complete a 4-year MD curriculum looks like at the University of New Mexico (UNM):



C. **Residency.** A physician who has completed medical school and is in the final step of clinical training before becoming an attending. Typically, 3-5 years depending on specialty.

D. **Fellowship (Optional).** A physician pursuing a post-residency training. Typically, 1-3 years.

# CURRICULUM

## Majors BA/MD Students Can Select From:

Option 1 – Choose any B.A. or B.S. major in the College of Arts & Sciences at UNM

Option 2 – B.A. Health Medicine & Human Values (HMHV) – Health, Humanities and Society Concentration

Option 3 – B.A. Health Medicine & Human Values (HMHV) – Biomedical Sciences Concentration

## Pre-Medical Science Core (PMSC)

- Chem 1215/1215L - General Chemistry I & Lab
- Chem 1225/1225L - General Chemistry II & Lab
- Chem 301/303L - Organic Chemistry I & Lab
- Chem 302/304L - Organic Chemistry II & Lab
- Phys 1230/1230L - General Physics I & Lab
- Phys 1240/1240L – General Physics II & Lab
- Biol 2103L- Discovering Biology Lab
- Bioc 423 - Introduction to Biochemistry
- Biol 301C - Molecular and Cell Biology
- Biol 302C - Genes to Genomes
- Biol 440 - Medical Physiology
- Math 1350 - Introduction to Statistics
- Math 1430 – Applications of Calculus I

Extra pre-medical science courses for **Option 3 ONLY:**

- Biol 2210/2210L - Human Anatomy & Physiology I & Lab
- Biol 2225/2225L - Human Anatomy & Physiology II & Lab
- Biol 2305 - Microbiology for Health Sciences **or** Biol 351/352L - Microbiology for Biology Majors
- One of the following: Biol 300C: Evolution, Biol 310C: Principles of Ecology, Biol 445: Biology of Toxins, Biol 447: Pharmacology: Mechanisms of Drug Action, Biol 456: Immunology
- Math 1440 - Applications of Calculus II

## Health, Medicine & Human Values (HMHV) Courses

Required interdisciplinary courses that provide opportunities for experiential and problem-based learning, applied writing and speaking, and small-group problem-solving. The seminars involve collaborative teaching with faculty from the School of Medicine and the College of Arts and Sciences.

- HMHV 1110. Social Contours of Health in New Mexico
- HMHV 2110. Literature, Fine Arts, and Medicine
- HMHV 2993. Health, Medicine and Human Values Workshop
- HMHV 301. Health Economics, Politics, and Policy
- HMHV 310. Health and Cultural Diversity
- HMHV 398. Community Services/Public Health Workshop
- HMHV 350 & 450. Community Health Practicum *Summer after 2<sup>nd</sup> year, month long experience!*
- HMHV 401. Ethics, Medicine, and Health
- HMHV 498. School of Medicine Preparation

## UNM General Education

- Communication: Choose 2 courses
- Mathematics and statistics: Choose 1 course: *Math 1430 satisfies this!*
- Physical and natural sciences: Choose 1 course and lab: *Chem 1215 lecture and lab satisfies this!*
- Social and Behavioral sciences: Choose 1 course
- Humanities: Choose 1 course
- Second language: Choose 1 course
- Arts and design: Choose 1 course
- Student Choice: Choose 2 courses: *Math 1350 and Chem 1225 satisfies this!*

## B.A. or B.S. major in the UNM College of Arts & Sciences

### Required Pre-Medical Science Core (PMSC)

- Chem 1215/1215L. General Chemistry I & Lab
- Chem 1225/1225L. General Chemistry II & Lab
- Chem 301/303L. Organic Chemistry I & Lab
- Chem 302/304L. Organic Chemistry II & Lab
- Bioc 423. Introduction to Biochemistry
- Biol 2103L. Discovering Biology Lab
- Biol 301C. Molecular and Cell Biology
- Biol 302C. Genes to Genomes
- Biol 440. Medical Physiology
- Phys 1230/1230L. General Physics I & Lab
- Phys 1240/1240L. General Physics II & Lab
- Math 1350. Introduction to Statistics
- Math 1430. Applications of Calculus I

### Major Choices

Students must consult with the BA/MD advisors to learn about your major choice to plan your schedule accordingly.

African American Studies (B.A.)	History (B.A.)
American Studies (B.A.)	International Studies (B.A.)
Anthropology (B.A./B.S.)	Journalism & Mass Communication (B.A.)
Biochemistry (B.A./B.S.)	Languages (B.A.)
Biology (B.A./B.S.)	Latin American Studies (B.A.)
Chemistry (B.A.)	Linguistics (B.A.)
Chicana and Chicano Studies (B.A.)	Mathematics (B.S.)
Classical Studies (B.A.)	Native American Studies (B.A.)
Communication (B.A.)	Philosophy (B.A.)
Comparative Lit. & Cultural Studies (B.A.)	Political Science (B.A.)
Criminology (B.A.)	Portuguese (B.A.)
Earth & Planetary Sciences (B.A./B.S.)	Psychology (B.A./B.S.)
East Asian Studies (B.A.)	Religious Studies (B.A.)
Economics (B.A.)	Russian (B.A.)
English (B.A.)	Sociology (B.A.)
English-Philosophy (B.A.)	Spanish (B.A.)
French (B.A.)	Speech & Hearing Sciences
Geography (B.A./B.S.)	Statistics (B.S.)
German (B.A.)	Women, Gender, and Sexuality Studies (B.A.)

*Option 1 majors earn an automatic minor in Health, Medicine & Human Values!*  
 Majors that BA/MD alumni completed

## B.A. Health, Medicine & Human Values

*Health, Humanities & Society concentration*

### Required Pre-Medical Science Core (PMSC)

- Chem 1215/1215L. General Chemistry I & Lab
- Chem 1225/1225L. General Chemistry II & Lab
- Chem 301/303L. Organic Chemistry I & Lab
- Chem 302/304L. Organic Chemistry II & Lab
- Bioc 423. Introduction to Biochemistry
- Biol 2103L. Discovering Biology Lab
- Biol 301C. Molecular and Cell Biology
- Biol 302C. Genes to Genomes
- Biol 440. Medical Physiology
- Phys 1230/1230L. General Physics I & Lab
- Phys 1240/1240L. General Physics II & Lab
- Math 1430. Applications of Calculus I
- Math 1350. Introduction to Statistics

### Concentration Requirements

**Math and Physical Sciences: Choose (3) courses, (1) of the courses must be at the 300 or 400 level**

Anth 310: Language and Culture Anth 350: Human Biology Anth 365: Anthro. of Health Biochem. Bioc 463: Biochemistry of Diseases Biol 2210: Human Anatomy & Phys. I Biol 2225: Human Anatomy & Phys. II Biol 2305: Microbiology Health Sciences Biol 351/352L: Gen. Microbiology & Lab Biol 408L: Bosque Internship	Biol 412: Developmental Biology Biol 416L: Histology Biol 425: Molecular Genetics Biol 428: Human Heredity Biol 429: Molecular Cell Biology I Biol 445: Biology of Toxins Biol 447: Pharmacology Biol 450: General Virology Biol 451: Microbial Ecology	Biol 456: Immunology Biol 460: Microbial Physiology Biol 484: Biology of Fungi Chem 421: Biological Chemistry Eps 400: Topics in Earth & Planetary Sciences Geog 364: Law Place and Space Geog 472 Environmental Security Math 1440/1522: Calculus II Math 2531: Calculus III
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**Humanities: Choose (3) courses, (2) of the courses must be at the 300 or 400 level**

Afst 307: African Diaspora in the SW Ccs 342: Race Culture Gender Ccs: 310: Immigration & Assimilation Ccs 364: Raza Genders and Sexualities Comp 432: Magic, Witchcraft, Science Engl 413: Sci Enviro. & Medical Writing Engl 339/343: Food Cultures, China/Japan	Fren 432: Topics in Literature & Culture Hist 300: Environments and Disease Hist 409: United States of Germs Hist 415: History of Reproduction Hist 416: Health & Disease in SW Hist 417: History of Modern Medicine Ling 401: Topics American Indian Lang.	Ltam 400: Curanderismo Part I Natv: 423 Self Det. & Indigenous Hum. Rights Natv 450: Race and Inequality Phil 350: Philosophy of Science Relg 319: Sex & Gender in Ancient Religions Relg 447: Comparative Religious Ethics Span 301: Topics Hispanic Culture/Language
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**Social & Behavioral Sciences: Choose (3) courses, (2) of the courses must be at the 300 or 400 level**

Amst 309: Topics in Social Movements CJ 314: Intercultural Communication CJ 318: Language, Thought & Behavior CJ 450: Health Communication Fcs 310: Friends & Intimate Relationships Ling 367: Psychology of Language	Pols 324: Politics of Poverty & Inequality Pols 376: Health Policy and Politics Psyc 450: Special Topics in Psychology Sign 352: Lang. & Culture Deaf Comm. Soc 340: Sociology of Medical Practice Soc 346: Health & Social Inequalities I	Soci 398: Special Topics in Sociology Sust 418: Nuclear NM: Enviro. & Soc. Impact Wgss 326: Gender & Communication Wgss: Transnational Feminisms Wgss 336: Queer Theories Wgss 379: Topics in Women's Studies
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**Electives: Choose (2) courses (1 any level/1 300/400 level) from any of (3) categories above.**

*Please be aware the above courses are suggestions - courses may not be offered every semester. It is your responsibility to meet with your advisor to plan accordingly.*

## B.A. Health, Medicine & Human Values

### Biomedical Sciences concentration

#### Required Pre-Medical Science Core (PMSC)

- Chem 1215/1215L. General Chemistry I & Lab
- Chem 1225/1225L. General Chemistry II & Lab
- Chem 301/303L. Organic Chemistry I & Lab
- Chem 302/304L. Organic Chemistry II & Lab
- Bioc 423. Introduction to Biochemistry
- Biol 2103L. Discovering Biology Lab
- Biol 2210/2210L. Human Anatomy & Physiology I & Lab
- Biol 2225/2225L. Human Anatomy & Physiology II & Lab
- Biol 2305. Microbiology for Health Sciences or Biol 351/352L. Microbiology for Biology Majors
- Biol 301C. Molecular and Cell Biology
- Biol 302C. Genes to Genomes
- Biol 440. Medical Physiology
- **One of the following:**
  - Biol 300C: Evolution
  - Biol 310C: Principles of Ecology
  - Biol 445: Biology of Toxins
  - Biol 447: Pharmacology: Mechanisms of Drug Action
  - Biol 456: Immunology
- Phys 1230/1230L. General Physics I & Lab
- Phys 1240/1240L. General Physics II & Lab
- Math 1350. Introduction to Statistics
- Math 1430. Applications of Calculus I
- Math 1440. Applications of Calculus II

#### Concentration Requirements

Electives: Choose (6) courses and must be at the 300 or 400 level.		
Afst 397: Topics African Studies Anth 321: Southwest Archaeology Anth 333: Ritual Symbols & Behavior Amst 321: Zombie Films of George Romero Ccs 310: Immigration and Assimilation Ccs 364: Raza Genders and Sexualities Chin 343: Food Culture, China & Japan Clst 320: Magic in Ancient Religions Clst 333: Ancient Theater CJ 365: History of Media	CJ 421: Communication & Relationships Comp 330: Exper. Spanish Pop Culture Engl 305: Mythology Engl 368: New Wave SciFi Engl 418: Proposal & Grant Writing Engl 432: Magic, Witchcraft, Science Eps 365: Exploring the Solar System Geog 364: Law Place and Space Hist 300: Topics in History Hist 396: Black Sports Mus 375 Beatles' Musical Revolution	Natv 300: Topics Native American Studies Phil 371: Social & Political Phil Pols 300: Political Topics Psyc 450: The Dreaming Brain Relg 321: Apocalypse in the Ancient World Relg 343: Catholic Saints in America Soci 427: Sociology of Madness Sust 402: Sustainability in Film Thea 334: Hist. of Fashion & Costumes Wgss: Topics Women's Studies

*Please be aware the above courses are suggestions - courses may not be offered every semester. It is your responsibility to meet with your advisor to plan accordingly.*

# CONTINUOUS ELIGIBILITY

## Committee on Curriculum and Student Progress (CCSP) and Eligibility & Professionalism (E&P)

The BA/MD Committee on Curriculum and Student Progress (CCSP), Eligibility & Professionalism (E&P) subcommittee, composed of College of Arts and Sciences and School of Medicine faculty, is responsible for monitoring student progress and eligibility for the program, as well as for adjudicating policies, regulations, standards, and procedures that apply to the BA/MD Program and its students. The CCSP E&P subcommittee will review the status of each student on a semester basis—or as needed—to determine whether the student is meeting the requirements for continuous eligibility. In addition, this subcommittee will make decisions regarding student eligibility and student program standings in the BA/MD Program. CCSP E&P subcommittee decisions affect a student's status in the program, but the CCSP has no jurisdiction over a student's status in the university.

## Undergraduate Continuous Eligibility Standards \*\*

For good academic standing in the BA/MD Program, students must meet the following minimum standards:

- A. BA/MD students must earn a cumulative GPA of at least **3.37**.
- B. BA/MD students must earn a pre-medical GPA of at least **3.00** in the following courses:
  - Chem 1215/1215L. General Chemistry I & Lab
  - Chem 1225/1225L. General Chemistry II & Lab
  - Chem 301/303L. Organic Chemistry I & Lab
  - Chem 302/304L. Organic Chemistry II & Lab
  - Bioc 423. Introduction to Biochemistry
  - Biol 2103L. Discovering Biology Lab
  - Biol 301C. Molecular and Cell Biology & Lab
  - Biol 302C. Genetics & Lab
  - Biol 440. Medical Physiology
  - Phys 1230/1230L. General Physics I & Lab
  - Phys 1240/1240L. General Physics II & Lab
- C. Courses earned by Advanced Placement exams will satisfy degree requirement but will not be used in calculating cumulative GPA & pre-med GPA as there is no grade earned. Transfer courses will satisfy degree requirement and will not calculate into the pre-med GPA using the grade earned as this follows UNM's policy regarding transfer credit grades. All coursework must be successfully completed with a standard letter grade of a C or better, however, must meet the cumulative and pre-medical GPA threshold for the Program.
- D. Students must adhere to the [Student Progress and Evaluation \(SPE\) Policy](#).
- E. Maintain the enrollment status required to complete the undergraduate program in four years.
- F. Complete all coursework, including the Summer Community Health Practicum, for Options I, II, or III. All coursework must be successfully completed with a standard letter grade of a C or better.
- G. Successfully complete the required [MCAT Preparatory Course](#).
- H. Abide by the [UNM Student Codes of Conduct](#) and [BA/MD Professionalism Policy](#).

## Graduate Continuous Eligibility Standards

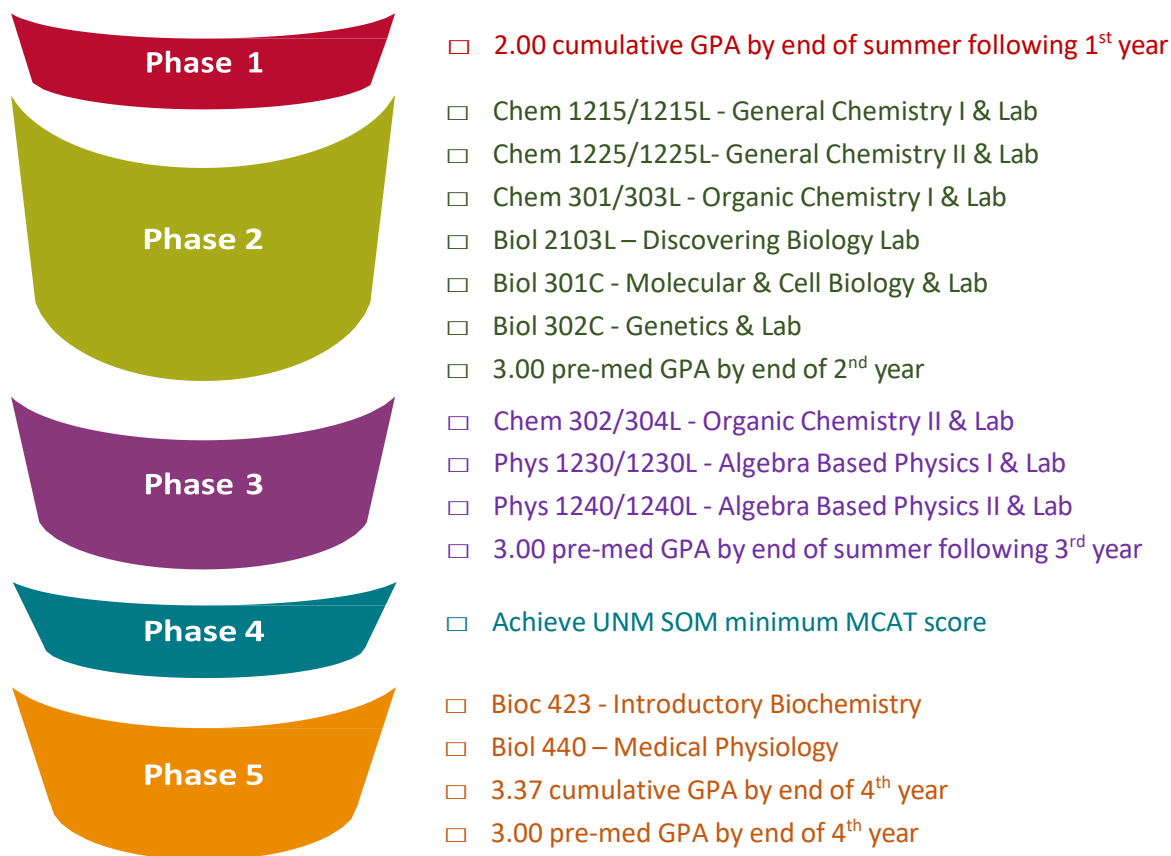
To transition to the MD portion of the Program, students must satisfy the continuous eligibility standards outlined above and the following outlined standards required by the UNM SOM:

- A. Earn a score on the MCAT exam consistent with the [minimum acceptable threshold](#).
- B. Complete American Medical College Application Service (AMCAS) and UNM SOM secondary application.
- C. Maintain a code of professional conduct consistent with SOM standards.

In the fall semester of the student's last year, the CCSP and E&P will recommend all eligible students for transition to UNM SOM Admissions Committee. The SOM committee will review student's record and file to ensure they meet all the above eligibility requirements, as well as all other technical standards and requirements of the UNM SOM.

**\*\*The BA/MD CCSP is considering clarifications and/or additions to the continuous eligibility standards. Students will be notified of any changes in advance of the start of the semester via email and in the BA/MD Program Handbook.**

## Student Progress and Evaluation (SPE) Policy \*\*



**Academic Probation.** Students who are not meeting continuous eligibility requirements will be placed on academic probation by the CCSP E&P subcommittee. The student must meet with their academic advisor to generate a plan for improvement and expected date of compliance with continuous eligibility requirements. The CCSP E&P subcommittee may mandate an academic plan to include, but is not limited to a minimum number of tutorial hours, meetings with instructor and/or TA's, progress reports, etc. Academic probation varies in length depending on each student's situation. The CCSP E&P subcommittee notifies the student in writing of their probation status in the Program.

**Program Release.** Students who fail to meet continuous eligibility requirements, including any phase outlined in the Student Progress & Evaluation (SPE) policy, will be released from the Program. Students may be released from the Program without prior incident dependent upon the individual case. The CCSP E&P subcommittee will notify the student in writing of their released status in the Program. If a student disagrees with BA/MD CCSP E&P subcommittee, please see the BA/MD Grievance & Due Process Procedure for more information.

**Program Withdrawal.** If a student wishes to voluntarily withdraw from the Program at any time, the student should submit a written statement to a BA/MD staff member. Please refer to the Program Withdrawal portion in the following link: <https://bamdas.unm.edu/handbook/student%20progress/student-status.html>

**Leave of Absence.** BA/MD students may request a Leave of Absence (LOA) for personal reasons only. LOA for academic reasons will not be considered (i.e. cannot complete Pre-Medical coursework at another university/college). For more information on the Program's LOA [click here](#).

**\*\*The BA/MD CCSP is currently reviewing the SPE Phases and are subject to change. Coursework will not change. Students will be notified of any changes in advance of the start of the semester via email and in the BA/MD Program Handbook.**

# STUDENT SUPPORT

**Active Learning Pedagogy.** “Flips” the traditional lecture-style of content delivery through acquisition of information (facts, principles, concepts) outside the classroom. Leverages class time: students work collaboratively in groups: doing, discussing, problem-solving. Increases students’ time on tasks to construct knowledge and takes advantage of peer influence. Courses offered in active learning pedagogy include lecture portion of General Chemistry, Organic Chemistry, Molecular and Cell Biology, Genetics, Physics, Biochemistry, Calculus for the Life Sciences and Medical Physiology.

**Academic Advisement Policy.** The Program is fully committed to the success of its students. An extensive support network of academic advisement and evaluation are in place to measure and promote positive student outcomes. The objective is to help students successfully navigate the university system. Advisors provide direct assistance to students throughout the undergraduate portion of the Program in such matters as registration, academic planning, and support services (tutoring, program support and guidance).

- All students are required to meet with advisement **at least once each semester**. Students may schedule an appointment through the LoboAchieve Students must login to Lobo Achieve with their UNM Net ID and password to schedule an appointment. For detailed steps to please [click HERE](#).

**BA/MD Wellness.** Modeled after the seven areas of the wellness wheel, which captures the environmental, intellectual, social, physical, spiritual, occupational, and emotional wellness. Students can expect at least one event each semester and may include small group or panel discussions. Students can visit our Wellness Initiative Google site to see campus resources and upcoming events! Participating in the BA/MD Wellness Initiative is entirely optional.

**Progress Reports.** Progress reports play a significant role in the academic assessment and evaluation of students in all of their courses. Academic Advisors will solicit the following student information from each instructor: current grade, attendance, participation, homework/readings, quizzes/exams, and suggestions for improvement. Additional reports, as needed, may be requested by the advisor.

**Center for Teaching & Learning (CTL).** The Program and CTL collaborate to provide academic support for students. Various types of tutorial services are offered for free on a weekly and semester basis. All tutorial services are usually offered for all Math and Science courses and many other subjects. Find below the three types of support CTL offers:

Supplemental Instruction "SI"	"Drop-In"	"One on One"
SI tutor attend your course section as a student to be present for the lectures, materials, notes, quizzes, homework, etc. SI tutors offer group tutorial sessions several times a week on that week's lecture material to help you solidify the content, get extra assistance with trouble areas, or practice questions for upcoming quizzes and exams.	Tutors from different subjects during specific hours at a "drop-in" tutorial table. May be both group and individual tutoring because you will be at the tutorial table with many other students that the tutor is helping either as a whole group or individually as he/she rounds the table.	For students who prefer "one-on-one" appointments with the tutor for 30 or 45-minute sessions. This may be best if the student feels more comfortable asking questions without other students present. One-on One's require a reserved appointment scheduled each week.

**1<sup>st</sup> year BA/MD students are required to attend CTL for a minimum of 1 hour per week for each Math and Science courses they are enrolled in for fall semester** beginning the 2<sup>nd</sup> week of **fall** semester.

**MCAT Preparatory Course.** The Program requires all students to complete a Kaplan MCAT Preparatory course during the Spring or Summer of their 3<sup>rd</sup> year. The purpose of the MCAT Prep course is to both assist in preparing students for the exam with refreshing subject content and practicing suggested strategies. For these reasons the Program requires students to choose from either a regular “retail” Kaplan MCAT Prep course or the “BA/MD” Kaplan MCAT Prep course. The Prep course emphasizes learning strategy and assumes you already have all the content knowledge necessary. It is required that you have completed or be currently enrolled in the final Pre-Medical Science Core courses before enrolling in the prep course. The course is paid for by the Program.

- MCAT® is a standardized, multiple-choice examination designed to assess your problem solving, critical thinking, and knowledge of natural, behavioral, and social science concepts and principles prerequisite to the study of medicine. All students are required to achieve the minimum admission threshold score for UNM SOM by Oct. 15<sup>th</sup> of their 4<sup>th</sup> year. Scores are reported in four sections: Biological and Biochemical Foundations of Living Systems, Chemical and Physical Foundations of Biological Systems, Psychological, Social, and Biological Foundations of Behavior, Critical Analysis and Reasoning Skills.

**Housing Policy.** 1<sup>st</sup> and 2<sup>nd</sup> year BA/MD students are required to live on-campus in the designated section of [Redondo Village Apartments](#). UNM data has shown that students who live on campus are successful transitioning to college, involvement in campus activities, better access of campus resources (computer labs, printing, libraries, etc.) and increased academic performance. 3<sup>rd</sup> and 4<sup>th</sup> year students may choose to live off-campus.

**Program Meeting Time Policy.** Students must keep the designated program meeting time open every semester as the Program may schedule meetings that all students must attend. These meetings differ in content/purpose (Ex: FAFSA changes, MCAT prep course discussion, SOM financial aid preparation, sharing program data, etc.). If you are unable to keep the meeting time open, you are responsible for communicating with your BA/MD Advisor in advance of next semester. Your Advisor will notify you via email acknowledging issue and if permitted to make schedule adjustments. All meetings will be announced 2 weeks in advance via email. No exceptions will be made for work schedules.

**Student Work Policy.** The Program strongly encourages students to not seek employment in their first year to fully transition into college level coursework and enhance study habits to become a stronger learner. An exception to this policy is if scholarships require work. If a student needs employment in the fall semester of first year, they must petition requesting approval from the Student Petition Committee (SPC) prior to seeking/applying for employment.

## PROFESSIONALISM POLICY

The purpose of this policy is to address the Programmatic expectations of students in the Program, which include professional, ethical, and academic integrity standards. All students are expected to demonstrate high standards of professional behavior in all educational settings and non-educational settings when representing the Program and on UNM campus. It is important students understand the role of a professionalism as it encompasses more than just satisfactory acquisition of knowledge in courses. The professional must exhibit personal and professional behaviors, including but not limited to the list below. In addition, professionalism requires that an individual use practical judgment to determine how to behave in a variety of, often unpredictable, situations.

**Behavioral Expectations:** Please [click here](#) for additional information on behavioral expectations.

1. Honesty and integrity, 2. Trustworthiness, 3. Empathy and cultural diversity, 4. Communication, 5. Punctuality, 6. Professional behavior, 7. Ethical standards, 8. Lifelong improvement and professional competence, 9. Time management and decision-making, 10. Appearance

**Procedural Expectations:** Please [click here](#) for additional procedural expectations.

- Estimated Scholarship Form
- FAFSA completion
- FAFSA required documents
- End of semester evaluations
- Program Meetings
- Email monitoring/response in 24-72 hours

### Lapses, Violations & Consequences

The above behavioral and procedural standards provide guidelines as to expectations. Not meeting these standards could result in the following:

- **Professionalism lapse** is any behavioral lapse (any failure to meet professional and behavioral standards) that is not egregious or repetitive in nature, or any procedural lapse (unmet Program requirement).
- **Professionalism violation** is an egregious failure to meet the behavioral or procedural standards outlined above. These may include but are not limited to academic integrity, failures to meet the behavioral standards

outlined above that may endanger or cause reasonable apprehension of harm, and/or significant disruptions to the learning environment. In addition, repeated professionalism lapses over time may result in a violation.

- Students who receive 3 professionalism lapses in one academic year OR 4 professionalism lapses over their undergraduate program, will be required to meet with members of the CCSP Eligibility & Professionalism subcommittee.
- Students who are reported for a professionalism violation will be required to meet with members of the CCSP Eligibility & Professionalism subcommittee to discuss the incident report. Students can be released from the Program dependent on the severity of the issue.
- *Professionalism violations form part of the student's record and are reported to the SOM Admissions Committee for review to ensure students meet all the eligibility requirements, which include professional standards and other requirements of the UNM SOM. This may lead to ineligibility to transition. For the Procedure for Resolution of Alleged Professionalism violations, see [Due Process policy](#).*

**Academic Integrity.** Academic integrity is an essential part of the pursuit of truth, and of your education. We are all responsible for maintaining academic integrity in the Program— it is the rock on which the value of your degree is built. If a student cheats on a test or plagiarizes, they defeat the purpose of the educational process. Academic dishonesty is prohibited by the Program and University. **Please refer to our Academic Integrity [here](#).**

## EVALUATION POLICY

**Email Communication.** Once students complete NSO, they will need to comply with the Family Educational Rights and Privacy Act of 1974 (FERPA) by using only their UNM email to communicate with UNM faculty and staff. The Program sends important information, deadlines, and upcoming events via email. It is the student's responsibility to check their email daily to several times per week.

**Program Evaluations.** Students are required to complete an online program evaluation each semester by the stated deadline. These electronic evaluations are sent by the BA/MD Program office via email on behalf of the SOM Program Evaluation, Assessment and Research (PEAR) office. Each BA/MD student is assigned an identification number that only the SOM PEAR office documents to allow students to complete the evaluations anonymously.

**Program Assessments.** Students will be asked throughout their undergraduate years to participate in various types of assessments. These assessments are used for Program evaluation and not student progress.

**Optional Evaluations.** Students who gave consent to the SOM Program Evaluation, Assessment, and Research (PEAR) office are required to complete all online evaluations by the semester deadline. Students may decide not to participate in the supplemental evaluations at any time. However, they must give the BA/MD Academic Advisors their status change in writing before they are considered exempt.

# FINANCIAL SUPPORT

## BA/MD Program Mission & Funding

- Address the physician shortage by admitting high school seniors committed to providing care in rural and underserved areas in New Mexico
- Student admitted have provisional admissions to the UNM School of Medicine
- 100% of the Program is funded by the New Mexico Legislation
- Based off UNM and BA/MD academic and demographic information we receive from students and UNM, and of what scholarships students may bring in, BA/MD can continue to maintain the ability to afford to award students in the undergraduate portion of the Program with a BA/MD “Last-Dollar” undergraduate scholarship.

## BA/MD Scholarship Information

To maintain the ability to afford the undergraduate BA/MD Scholarship, UNM and the BA/MD Program anticipate that majority of their students will enter the Program with the following types of aid:

- New Mexico Lottery Success Scholarship
- New Mexico Opportunity Scholarship
- UNM Scholarships
  - Regents, Presidential, Scholars, Woodward, etc.
- National Scholarships
  - National Merit, Coca-Cola, Daniel’s Fund, etc.
- Community Scholarships
  - Rotary Club, Los Alamos National Labs, PNM, etc.
- Federal or state aid
  - PELL or academic grants

## BA/MD Scholarship Requirements

- BA/MD students must complete and submit the FAFSA (Free Application for Federal Student Aid) to the UNM Financial Aid Office. Parent or guardian financial information is required on the FAFSA for dependent students. You will not be eligible to receive a BA/MD scholarship if you do not successfully complete the FAFSA by the deadline.
- All students of the 2025 cohort must submit the 2025-2026 FAFSA Application by May 1<sup>st</sup>, 2025 by 5:00 PM.
- All students of the 2025 cohort must submit all FAFSA required documents by June 6<sup>th</sup>, 2025 by 5:00 PM. Your FAFSA file will not be complete unless these documents are submitted to be eligible for financial aid awards.

- To send your FAFSA to UNM, enter our school code 002663.
- Students are also expected to complete scholarship requirements to maintain good standing:
  - Enroll in and complete a minimum of 15 credit hours per semester
  - Earn semester grade point average required by all scholarships
  - Provide/complete various scholarship requirements such as, but not limited to:
    - Scholarship Thank you letter
    - Class schedule
    - Scholarship forms
- Please visit the BA/MD Scholarship policy at <https://bamdas.unm.edu/handbook/financial/policy.html> for more information.

### BA/MD Scholarships Characteristics and Limitations

- **BA/MD Scholarship is “Last Dollar” Scholarship. This means:**
  - Fills in gap between all scholarship funding received from other sources UP TO a maximum of the Basic Educational Cost (BEC) per semester
  - Customized BA/MD Scholarship amount (if needed) after calculating all incoming scholarships and federal/state grant funding earned by the student.
- All scholarships, federal grant funding, and/or third-party educational funding awarded directly to a student’s UNM account will be counted toward the BA/MD scholarship formula calculations.
- Students are responsible for additional costs in tuition and/or associated fees for any courses outside the College of Arts & Sciences (i.e. College of Population Health tuition differential; Honors course fees, etc.).
- Students are responsible for any UNM branch campus tuition and associated educational costs.
- Any questions should be directed to Unit Administrator, Tina Aranda at [traranda@unm.edu](mailto:traranda@unm.edu).

### BA/MD Scholarship amount changes

- If a student receives a BA/MD scholarship and is later determined that their “last dollar need” has changed (ex: change in registration of upper-division course work, an unexpected scholarship awarded to the student, etc.), the BA/MD scholarship amount will be reversed, decreased, or increased to maintain **UP TO** the Basic Educational Cost (BEC) per semester.
- If a scholarship and/or financial aid changes, the student must notify the BA/MD Unit Administrator, Tina Aranda, at [traranda@unm.edu](mailto:traranda@unm.edu) at their earliest convenience. We encourage students to check with the BA/MD Unit Administrator if they have a question about an unexpected scholarship refund.

### BA/MD Scholarship Formula

To determine if a student is eligible for a BA/MD scholarship per semester we calculate the following:

- A. Use Basic Education Cost (BEC) for individual student
- B. Subtract total incoming scholarships and federal/state grant funding total from BEC
- C. This is the amount of the BA/MD scholarship

**Our BA/MD Scholarship Formula:  
A – B = C: “BA/MD Scholarship Total”**

**“A: Set Costs/BEC” amount  
– “B: Total incoming scholarships”  
= “C: BA/ MD scholarship” amount**

**A. Basic Education Costs with or without NM Opportunity Scholarship.**

**BASIC EDUCATIONAL COST (BEC)**

**With NM Opportunity**

<b>Set Costs/BEC (A)</b>	<b>All Students</b>
Tuition	\$4,251.90 (15 hrs+)
Tuition Required Fee	\$819.90 (15 hrs+)
UNM Facility Fee	\$77.10
Arts & Sciences Differential (\$10.52/hr)	\$157.80
Student Technology Fee (IT Fee)	\$150.00
SHAC/Wellness Fee	\$151.00
Athletics Fee	\$120.00
ASUNM Fee	\$35.00
Housing	\$4,050.00
Meal Plan/Food Stipend	\$2,375.00
Textbook Stipend	\$515.00
<b>TOTAL</b>	<b>\$12,702.70</b>

**\*\*Student choices that produce extra cost will be the responsibility of the student.**

**Without NM Opportunity**

<b>Without NM Opportunity Set Costs (A)</b>	<b>All Students</b>
Tuition	\$4,251.90 (15 hrs+)
Tuition Required Fee	\$819.90 (15 hrs+)
UNM Facility Fee	\$77.10
Arts & Sciences Differential (\$10.52/hr)	\$157.80
Student Technology Fee (IT Fee)	\$150.00
SHAC/Wellness Fee	\$151.00
Athletics Fee	\$120.00
ASUNM Fee	\$35.00
Housing	\$4,050.00
Meal Plan/Food Stipend	\$2,375.00
Course Fee Stipend	\$119.00
Textbook Stipend	\$515.00
<b>TOTAL</b>	<b>\$12,821.70 (+ Upper Division Course Premiums)</b>

**B. Subtract incoming Scholarship totals.**

**With NM Opportunity**

Set Costs (A)	\$12,702.70
Total of Incoming Scholarships (B) =	\$
BA/MD Scholarship (C) A – B = C	\$

**Without NM Opportunity**

Set Costs (A)	\$12,821.70
Total of Incoming Scholarships (B) =	\$
Extra Costs (B)	
Upper Division Premiums - \$36.86/hr	\$
BA/MD Scholarship (C) A – B = C	\$

**EXAMPLE AID PACKAGES BY SEMESTER**

Examples are based on 2024-2025 BEC rates.

<b><u>Example 1: BEC without NM Opportunity</u></b>		<b><u>Example 2: BEC with NM Opportunity</u></b>	
<b>Fall 2024 Total (BEC)</b>	<b>\$12,821.70</b>	<b>Fall 2024 Total (BEC)</b>	<b>\$12,702.70</b>
<b>*Rotary Club</b>	<b>- \$500.00</b>	<b>*LANL</b>	<b>- \$750.00</b>
<b>*Presidential</b>	<b>- \$2,748.00</b>	<b>*Pell Grant</b>	<b>- \$3,698.00</b>
<b>BA/MD Scholarship</b>	<b>\$ 9,573.60</b>	<b>BA/MD Scholarship</b>	<b>\$ 8,254.70</b>

## Out of Pocket Expenses

- The BA/MD Program carries a “Last-Dollar” Scholarship policy, not to be mistaken with a “Full-Ride” type scholarship.
- These are some examples (\*\*although not an inclusive list) of student incurred fees that are not covered by the BA/MD Program Scholarship.
- UNM Housing Application Fee                   **\$50.00**
- NSO Fee   **\$175.00\***
- UNM Parking Permit                               **\$378-576.00/academic year\*\***
- Any other Campus charges  
(Bookstore, Mercado, etc.)
- Bursar Charges after Scholarships  
have been dispersed and factored  
\*(Dependent on how many attend)  
\*\*(R Lot or S Structure)

Any questions about these fees that are not covered can be directed to the Unit Administrator, Tina Aranda, at [traranda@unm.edu](mailto:traranda@unm.edu).

## BA/MD Housing

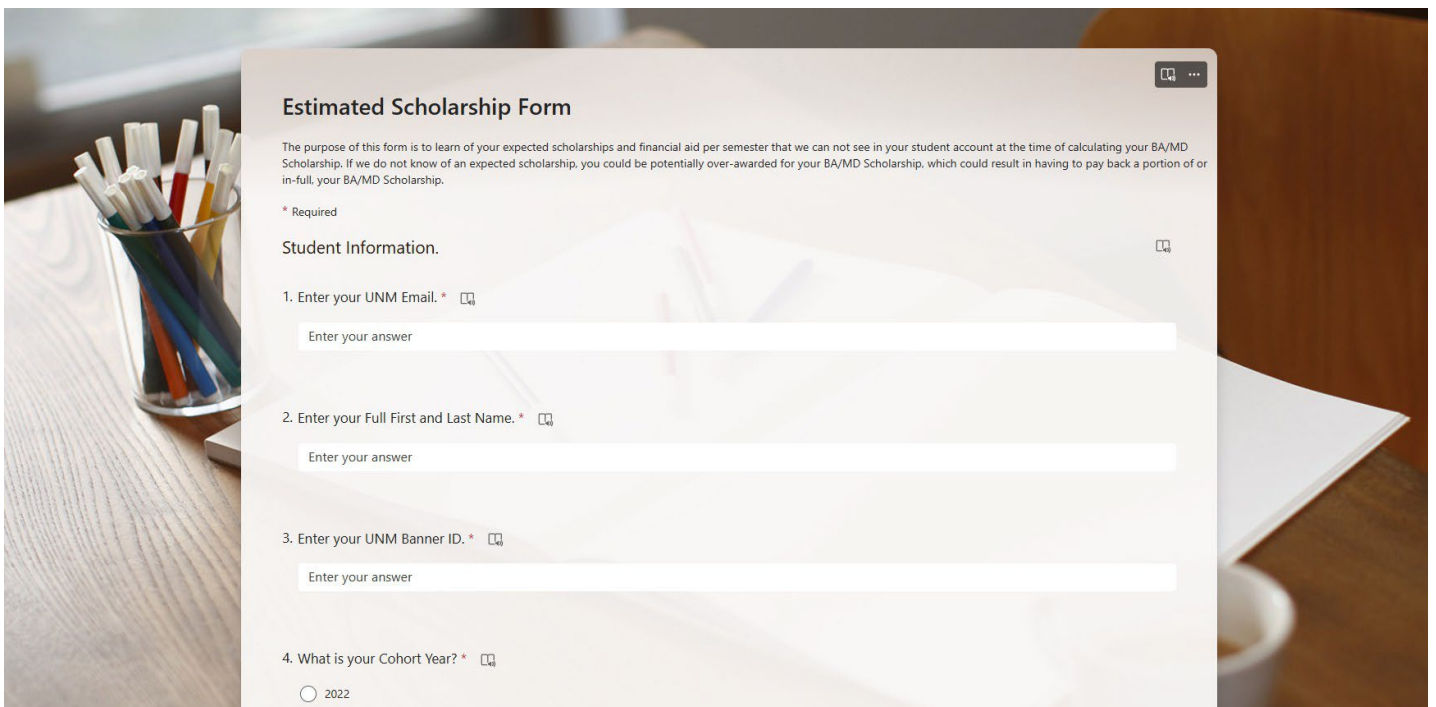
- All first and second-year students are required to live on campus in designated BA/MD section of Redondo Village Apartments. 100% of the cost of an RVA Apartment is included in the BA/MD Basic Educational Cost (BEC).
- Third and fourth-year students may choose to live off-campus. 100% of the cost of an RVA Apartment is included in the BA/MD Basic Educational Cost (BEC).

## UNM Bursar's Office

- The Bursar's Office will send out an *automatic bill* to your UNM email account. We can't prevent them from being sent. For questions, please check in with Tina Aranda at [traranda@unm.edu](mailto:traranda@unm.edu), Unit Administrator.

## 2025 Cohort Important Deadlines

- All students of the 2025 cohort must accept their UNM Scholarships by **May 1<sup>st</sup>, 2025 by 5:00 PM.**
- All students of the 2025 cohort must submit the 2025-2026 FAFSA Application by **May 1<sup>st</sup>, 2025 by 5:00 PM.**
- All students of the 2025 cohort must submit all FAFSA required documents by **June 6<sup>th</sup>, 2025 by 5:00 PM.**
- Your FAFSA file is not complete and eligible for award until these forms are completed. The BA/MD Scholarship program is dependent on students bringing in federal and state funding if eligible. The Basic Educational Cost (BEC) does not include loans or work-study.
- All students of the 2025 cohort must complete the Estimated Scholarship Form by **July 18<sup>th</sup>, 2025 by 5:00 PM.**
- Please see below, an example of the Estimated Scholarship Form.



The image shows a screenshot of a web form titled "Estimated Scholarship Form". The form is overlaid on a background image of a desk with a cup of pens and papers. The form content includes:

**Estimated Scholarship Form**

The purpose of this form is to learn of your expected scholarships and financial aid per semester that we can not see in your student account at the time of calculating your BA/MD Scholarship. If we do not know of an expected scholarship, you could be potentially over-awarded for your BA/MD Scholarship, which could result in having to pay back a portion of or in-full, your BA/MD Scholarship.

\* Required

Student Information.

1. Enter your UNM Email. \*
2. Enter your Full First and Last Name. \*
3. Enter your UNM Banner ID. \*
4. What is your Cohort Year? \*

## FAFSA Additional Documents

### Where to find your FAFSA Required Documents:

1 Navigate to <https://my.unm.edu/home>



Find out more about IT Services at [it.unm.edu](https://it.unm.edu)



2 Click "Enter LoboWeb"

**Human Resources**

- General Information
  - HR Website
  - EPAF Resource Page
  - Employment Knowledge Base
  - Salary Structure Table
  - Standard Time Sheet for Staff
- Staff Resources
  - Counseling Assistance and Referral Services (CARS)
  - Ombuds Services
  - Lesbian, Gay, Bisexual, Transgender, and Questioning (LGBTQ) Resource Center
  - HR Consulting Services
  - Office of Equal Opportunity (OEO)
  - Training (Employee and Organizational Development - EOD)
  - Employee Wellness

**LoboWeb (Employees)**

LoboWeb is the place for employees to view/update personal information, benefits and deductions, pay information, tax forms and more.

**ENTER LOBOWEB**

**Quick links:**

- Employee Dash board
- Benefits
- Finance
- Bursar Account

**Employee and Organizational Development**

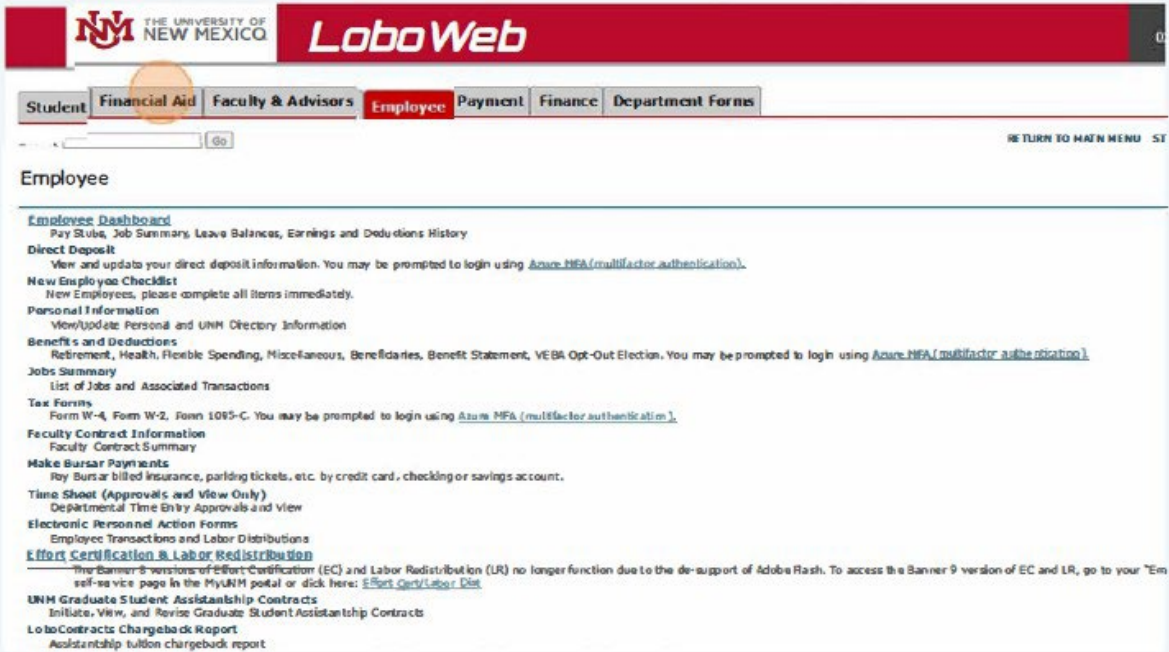
Employee and Organizational Development (EOD) provides a variety of organizational development services to UNM employees. Our Training Programs cover all aspects of work at the University: Administrative, Management/ Leadership, and Personal/Professional.

- Employee and Organizational Development (EOD) Home Base

**UNM Business Applica..**

- Transaction and Real-time Query Systems
  - Banner 9 Forms
  - Chrome River
  - Pending Graduation Form
  - Degree and Retro Degree Awarding
  - Employee Dashboard
  - LoboWeb
  - LoboAchieve
  - LoboMart
  - LoboTime
  - LoboTrack Degree Audit
  - UNMJobs
  - Performance Evaluations
  - Workflow
  - AppReview GradApp
  - Grad Studies App
  - Learning Central
- Reporting
  - E-Print
  - HR Report
  - My Reports

### 3 Click "Financial Aid"



The screenshot shows the LoboWeb interface. At the top, there is a red header with the University of New Mexico logo and the text "LoboWeb". Below the header is a navigation menu with tabs: Student, Financial Aid (highlighted with an orange circle), Faculty & Advisors, Employee, Payment, Finance, and Department Forms. A search bar is located below the menu, and a "RETURN TO MAIN MENU" link is on the right. The main content area is titled "Employee" and contains a list of links and sections: Employee Dashboard, Direct Deposit, New Employment Checklist, Personal Information, Benefits and Deductions, Jobs Summary, Tax Forms, Faculty Contract Information, Make Bursar Payments, Time Sheet, Electronic Personnel Action Forms, Effort Certification & Labor Redistribution, UNM Graduate Student Assistantship Contracts, and LoboContracts Chargeback Report. A note mentions that Banner 8 versions of Effort Certification (EC) and Labor Redistribution (LR) no longer function due to the de-support of Adobe Flash.

### 4 Click "My Financial Aid Dashboard"



The screenshot shows the LoboWeb interface. At the top, there is a red header with the University of New Mexico logo and the text "LoboWeb". Below the header is a navigation menu with tabs: Student, Financial Aid (highlighted with an orange circle), Faculty & Advisors, Employee, Payment, Finance, and Department Forms. A search bar is located below the menu, and a "RETURN TO MAIN MENU" link is on the right. The main content area is titled "Financial Aid Menu" and contains a list of links and sections: My Financial Aid Dashboard, UNM Financial Aid Office, and Financial Aid Forms. A note mentions that Banner 8 versions of Effort Certification (EC) and Labor Redistribution (LR) no longer function due to the de-support of Adobe Flash.

## 5 Click on any Unsatisfied Requirements.


The screenshot shows the 'Financial Aid' portal for the 2024-2025 aid year. The page has a navigation bar with links for Home, Offer, Financial Aid History, Resources, Notifications, Satisfactory Academic Progress, and College Financing Plan. Under 'Student Requirements', there is a section for 'Unsatisfied Requirements' which is currently redacted with a black box. Below that is a 'Satisfied Requirements' section with two items:

Requirement	Status
Authorization to Pay Allowable Charges 2024-25 Last update: 04/22/2024	RECEIVED AND COMPLETE
Exit Counseling for Graduation Last update: 01/05/2025	RECEIVED AND COMPLETE

## 6 Click "Open the Form"

**IMPORTANT: Online Forms Browser Compatibility Guide:** If you have any questions or concerns about your online form submission, or problems with submission, please submit an "Ask a Question" via [FastInfo@unm.edu](mailto:FastInfo@unm.edu) to "Enrollment Mgmt - Tech Support". Please include as much detail as possible (i.e. error messages, what form you are having issues with, etc).

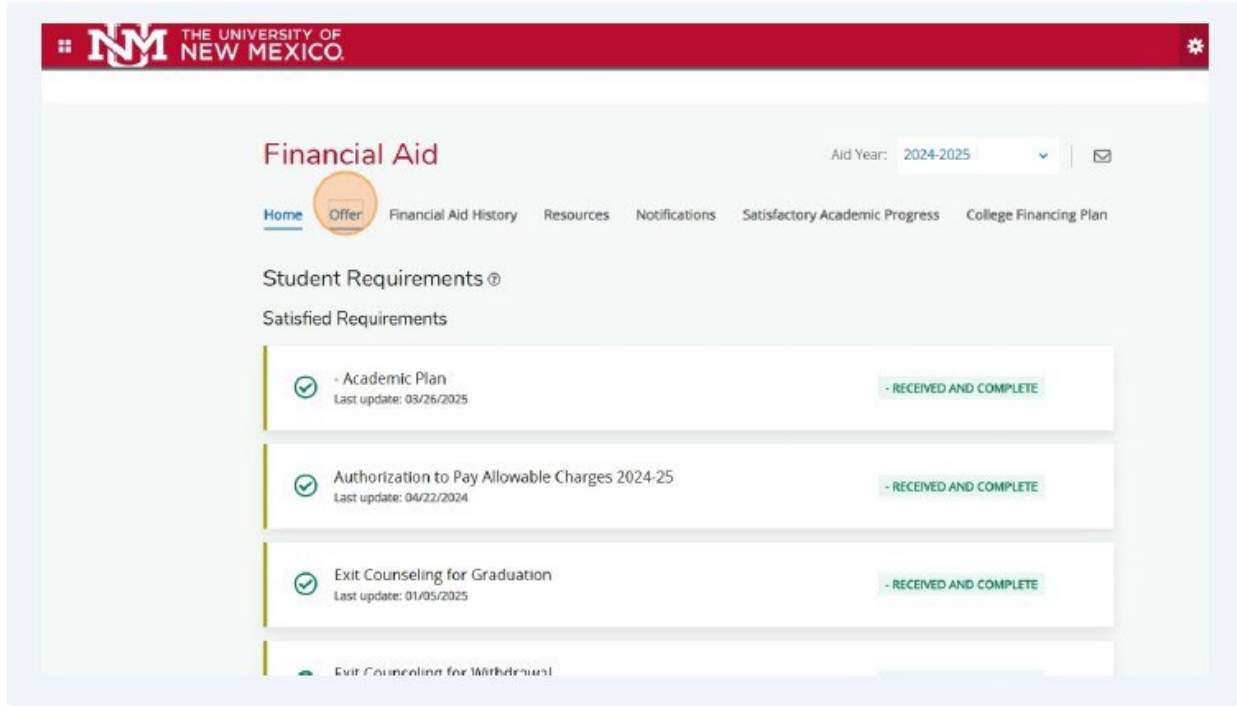
1. After you have clicked on the 'Submit' button located on the form please *wait for a Successful Submission message*. The submission of your form will take **up to 30 seconds** depending upon your bandwidth. Please do **not close or refresh** the browser during this time.
2. Lastly, if you need to locate a campus PC to perform this form submission, for Main Campus, please use the computers in the OneStop Offices in Mesa Vista Hall. For public computers at the branch campuses, please see your respective campus for those details.



## Steps To Accept Your Scholarships – Due May 1<sup>st</sup>, 2025

Please follow steps 1-4 above. Then follow the next two steps.

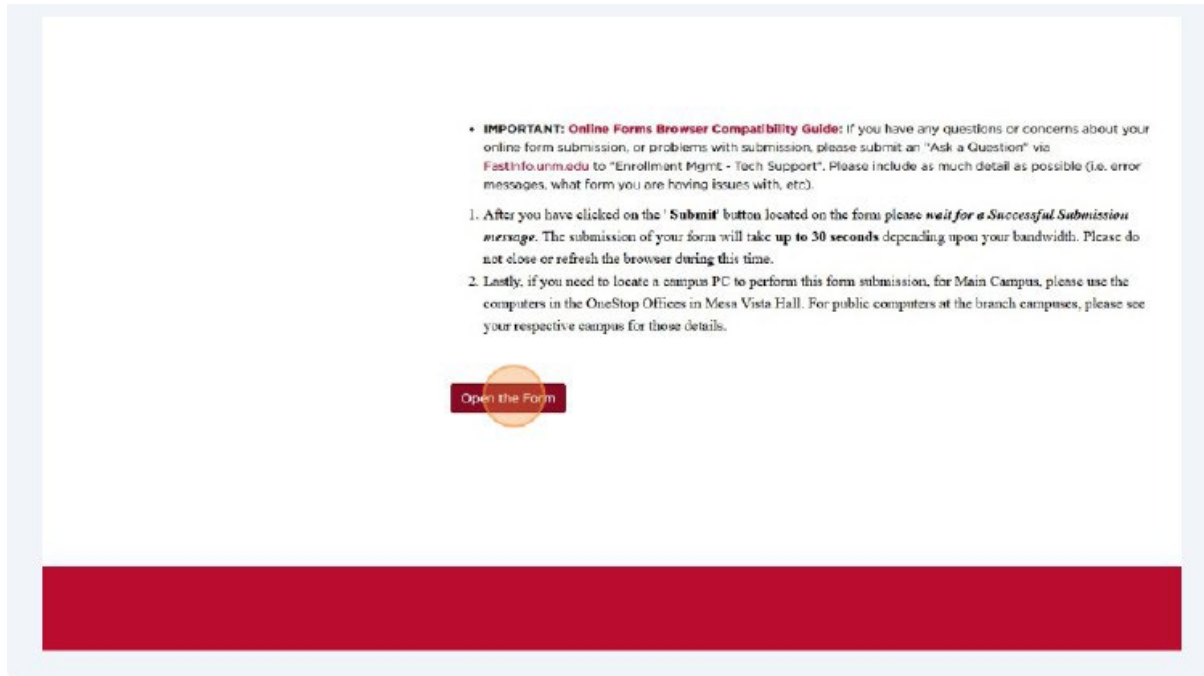
5. Click on the Blue Offer tab. This will list all offers as you scroll.



The screenshot shows the Financial Aid portal for The University of New Mexico. The header includes the NM logo and the text "THE UNIVERSITY OF NEW MEXICO". The main heading is "Financial Aid" with a dropdown menu for "Aid Year: 2024-2025" and a notification icon. Below the heading is a navigation bar with tabs: "Home", "Offer" (highlighted in blue), "Financial Aid History", "Resources", "Notifications", "Satisfactory Academic Progress", and "College Financing Plan". The section "Student Requirements" is expanded to show "Satisfied Requirements". Three items are listed, each with a green checkmark and a "RECEIVED AND COMPLETE" status:

- Academic Plan  
Last update: 03/26/2025
- Authorization to Pay Allowable Charges 2024-25  
Last update: 04/22/2024
- Exit Counseling for Graduation  
Last update: 01/05/2025

6. Click on open form and accept scholarships.



The screenshot displays an important notice regarding online form submissions. The text reads:

- **IMPORTANT: Online Forms Browser Compatibility Guide:** If you have any questions or concerns about your online form submission, or problems with submission, please submit an "Ask a Question" via [FastInfo.unm.edu](mailto:FastInfo.unm.edu) to "Enrollment Mgmt - Tech Support". Please include as much detail as possible (i.e. error messages, what form you are having issues with, etc).

1. After you have clicked on the 'Submit' button located on the form please *wait for a Successful Submission message*. The submission of your form will take **up to 30 seconds** depending upon your bandwidth. Please do not close or refresh the browser during this time.
2. Lastly, if you need to locate a campus PC to perform this form submission, for Main Campus, please use the computers in the OneStop Offices in Mesa Vista Hall. For public computers at the branch campuses, please see your respective campus for those details.

Below the text is a red button with a white border and a white circular icon containing a document symbol, labeled "Open the Form".