

NEW STUDENT GUIDE 2023 cohort



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BA/MD & UNIVERSITY TERMINOLOGY

Academic Advisor – Staff member assigned to help students choose majors/minors, course of study, etc.

Bursar – Financial affairs, management of monies.

Cohort Year – The year a student begins The Program.

HMHV – Health, Medicine and Human Values (HMHV)

Matriculate – Admitted and in good academic status.

Minor – Secondary focus to add value to major, required for some majors

Summer Practicum – Application of classroom knowledge to assigned New Mexico community.

The Program – Combined BA/MD Degree Program

Seminar courses – Small discussion-based course that meets regularly

Undergraduate – student who has not yet earned a bachelor's degree

Workshop courses – Course that presents themes, concepts, activities, meets once a week and short in duration

MESSAGE ON STUDENT RESPONSIBILITY

Every UNM Combined BA/MD Degree Student is responsible for complying with all regulations of the University of New Mexico and the UNM Combined BA/MD Degree Program. Students are expected to adhere to UNM standards of conduct set forth in: UNM Student Codes of Conduct, and Combined BA/MD Degree Program Handbook. Since the responsibility for meeting degree and academic requirements rests with the student, you are urged to familiarize yourself with the requirements set forth in these pages, as well as with pertinent information available from the BA/MD Program. This Student Guide is to provide you a resource guide, and information included herein is subject to change. It is in the student's best interest to verify contents of this document with Program staff.

CONTACT INFORMATION

BA/MD Main Campus Office			
Sushilla Knottenbelt, Ph.D. A&S BA/MD Director		sknotten@unm.edu	
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Vacant	Sr. Academic Advisor		
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Website	http://bamdas.unm.edu/		
Phone	505-277-2135		
Physical Address	Combined BA/MD Degree Program College of Arts & Sciences University Advisement & Enrichment Center, Suite 135		
Mailing Address	MSC06 3855 1 University of New Mexico Albuquerque, NM 87131		

	BA/MD North Campus Office	
Valerie Romero-Leggott, M.D.	SOM BA/MD Executive Director	vromero@salud.unm.edu
Robert Sapien, M.D.	SOM BA/MD Director	rsapien@salud.unm.edu
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Vacant	Administrative Assistant III	
Email	HSC-Combinedbamd@salud.unm.edu	
Website	https://hsc.unm.edu/medicine/education/ba-md/	
Phone	Phone: 505-925-4500 or 1-877-977-BAMD (2263)	
	Combined BA/MD Degree Program	
Physical Address	Health Science and Services Building, Suite 102 2500 Marble Avenue	
	MSC09 5231 g Address 1 University of New Mexico	
Mailing Address		
Albuquerque, NM 87131		

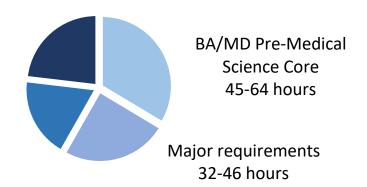
STEPS TO BECOMING A PHYSICIAN

with the Combined BA/MD Degree Program

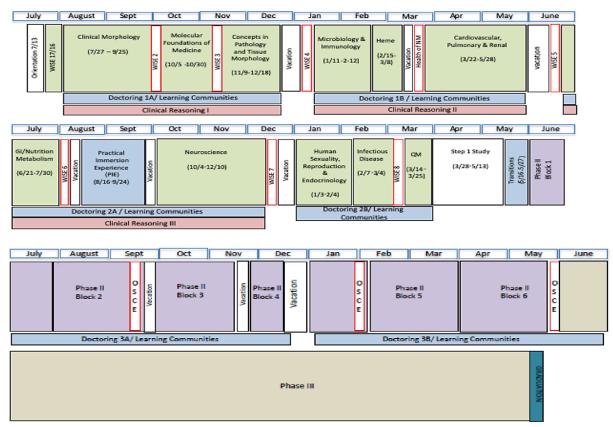
A. BA/MD Pre-Med. Complete a Bachelor's degree in 4 years.

UNM General Education Curriculum 31 hours

BA/MD Health, Medicine & Human Values courses 27 hours



B. Medical Student. Complete a 4-year MD curriculum looks like at the University of New Mexico (UNM):



- **C. Residency.** A physician who has completed medical school and is in the final step of clinical training before becoming an attending. Typically, 3-5 years depending on specialty.
- **D.** Fellowship (*Optional*). A physician pursing a post-residency training. Typically, 1-3 years.

CURRICULUM

Majors BA/MD Students Can Select From:

Option 1 – Choose any B.A. or B.S. major in the College of Arts & Sciences at UNM

Option 2 – B.A. Health Medicine & Human Values (HMHV) – Health, Humanities and Society Concentration

Option 3 - B.A. Health Medicine & Human Values (HMHV) - Biomedical Sciences Concentration

Pre-Medical Science Core (PMSC)

- Chem 1215/1215L General Chemistry I & Lab
- Chem 1225/1225L General Chemistry II & Lab
- Chem 301/303L Organic Chemistry I & Lab
- Chem 302/304L Organic Chemistry II & Lab
- Phys 1230/1230L General Physics I & Lab
- Phys 1240/1240L General Physics II & Lab
- Bioc 423 Introduction to Biochemistry
- Biol 2110C Molecular and Cell Biology & Lab
- Biol 2410C Genetics & Lab
- Biol 304/304L Plant and Animal Form & Function & Lab

Extra pre-medical science courses for Option 3 ONLY:

- Biol 2210/L -Human Anatomy & Physiology I & Lab
- Biol 2225/L- Human Anatomy & Physiology II & Lab
- Biol 2305 Microbiology for Health Sciences or Biol 351/352L Microbiology for Biology Majors
- Biol 303/303L Ecology and Evolution & Lab
- Math 1440 Calculus II

Health, Medicine & Human Values (HMHV) Courses

Required interdisciplinary courses that provide opportunities for experiential and problem-based learning, applied writing and speaking, and small-group problem-solving. The seminars involve collaborative teaching with faculty from the School of Medicine and the College of Arts and Sciences.

- HMHV 1110. Social Contours of Health in New Mexico
- HMHV 2110. Literature, Fine Arts, and Medicine
- HMHV 2993. Health, Medicine and Human Values Workshop
- HMHV 301. Health Economics, Politics, and Policy
- HMHV 310. Health and Cultural Diversity
- HMHV 398. Community Services/Public Health Workshop
- HMHV 350 & 450. Community Health Practicum Summer after 2nd year, month long experience!
- HMHV 401. Ethics, Medicine, and Health

UNM General Education

- Communication: Choose 2 courses
- Mathematics and statistics Math 1430 satisfies this!
- Physical and natural sciences Chem 1215 lecture and lab satisfies this!
- Social and Behavioral sciences: Choose 1 course
- Humanities: Choose 1 course
- Second language: Choose 1 course
- Arts and design: Choose 1 course
- Student choice: Choose 2 courses

B.A. or B.S. major in the UNM College of Arts & Sciences

Required Pre-Medical Science Core (PMSC)

•	
	Chem 1215/1215L. General Chemistry I & Lab
	Chem 1225/1225L. General Chemistry II & Lab
	Chem 301/303L. Organic Chemistry I & Lab
	Chem 302/304L. Organic Chemistry II & Lab
	Bioc 423. Introduction to Biochemistry
	Biol 2110C. Molecular and Cell Biology & Lab
	Biol 2410C. Genetics & Lab
	Biol 304/304L. Plant and Animal Form & Function & Lab
	Phys 1230/1230L. General Physics I & Lab
	Phys 1240/1240L. General Physics II & Lab

Major Choices

Students must consult with the BA/MD advisors to learn about your major choice to plan your schedule accordingly.

African American Studies (B.A.)	History (B.A.)	
American Studies (B.A.)	International Studies (B.A.)	
Anthropology (B.A./B.S.)	Journalism & Mass Communication (B.A.)	
Biochemistry (B.A./B.S.)	Languages (B.A.)	
Biology (B.A./B.S.)	Latin American Studies (B.A.)	
Chemistry (B.A.)	Linguistics (B.A.)	
Chicana and Chicano Studies (B.A.)	Mathematics (B.S.)	
Classical Studies (B.A.)	Native American Studies (B.A.)	
Communication (B.A.)	Philosophy (B.A.)	
Comparative Lit. & Cultural Studies (B.A.)	Political Science (B.A.)	
Criminology (B.A.)	Portuguese (B.A.)	
Earth & Planetary Sciences (B.A./B.S.)	Psychology (B.A./B.S.)	
East Asian Studies (B.A.)	Religious Studies (B.A.)	
Economics (B.A.)	Russian (B.A.)	
English (B.A.)	Sociology (B.A.)	
English-Philosophy (B.A.)	Spanish (B.A.)	
French (B.A.)	Statistics (B.S.)	
Geography (B.A./B.S.)	Women, Gender, and Sexuality Studies (B.A.)	
German (B.A.)		

Option 1 majors earn an automatic minor in Health, Medicine & Human Values!

Majors that BA/MD alumni completed

B.A. Health, Medicine & Human Values

Health, Humanities & Society concentration

Required Pre-Medical Science Core (PMSC)

- ☐ Chem 1215/1215L. General Chemistry I & Lab
- ☐ Chem 1225/1225L. General Chemistry II & Lab
- ☐ Chem 301/303L. Organic Chemistry I & Lab
- ☐ Chem 302/304L. Organic Chemistry II & Lab
- ☐ Bioc 423. Introduction to Biochemistry
- ☐ Biol 2110C. Molecular and Cell Biology & Lab
- ☐ Biol 2410C. Genetics & Lab
- ☐ Biol 304/304L. Plant and Animal Form & Function & Lab
- ☐ Phys 1230/1230L. General Physics I & Lab
- ☐ Phys 1240/1240L. General Physics II & Lab

Concentration Requirements

Math and Physical Sciences: Choose (3) courses, (1) of the courses must be at the 300 or 400 level

Anth 310: Language and Culture

Anth 350: Human Biology

Anth 365: Anthro. of Health Biochem.

Biod 425: Molecular Genetics

Biod 428: Human Heredity

Biol 429: Molecular Cell Biology I

Biol 2225: Human Anatomy & Phys. II

Biol 2305: Microbiology Health Sciences

Biol 351/352L: Gen. Microbiology & Lab

Biol 408L: Bosque Internship

Biol 445: Biology of Toxins

Biol 447: Pharmacology

Biol 450: General Virology

Biol 451: Microbial Ecology

Biol 456: Immunology Biol 460: Microbial Physiology Biol 484: Biology of Fungi Chem 421: Biological Chemistry

Eps 400: Topics in Earth & Planetary Sciences Geog 364: Law Place and Space Geog 472 Environmental Security

Math 1440/1522: Calculus II Math 2531: Calculus III

Humanities: Choose (3) courses, (2) of the courses must be at the 300 or 400 level

Afst 307: African Diaspora in the SW

Ccs 342: Race Culture Gender

Ccs: 310: Immigration & Assimilation

Ccs 364: Raza Genders and Sexualities

Comp 432: Magic, Witchcraft, Science

Engl 413: Sci Enviro. & Medical Writing

Fren 432: Topics in Literature & Culture

Hist 300: Environments and Disease

Hist 409: United States of Germs

Hist 415: History of Reproduction

Hist 416: Health & Disease in SW

Hist 417: History of Modern Medicine

Ltam 400: Curanderismo Part I
Natv: 423 Self Det. & Indigenous Hum. Rights
Natv 450: Race and Inequality

Phil 350: Philosophy of Science

Relg 319: Sex &Gender in Ancient Religions Relg 447: Comparative Religious Ethics Span 301: Topics Hispanic Culture/Language

Social & Behavioral Sciences: Choose (3) courses, (2) of the courses must be at the 300 or 400 level

Amst 309: Topics in Social Movements CJ 314: Intercultural Communication CJ 318: Language, Thought & Behavior CJ 450: Health Communication

Engl 339/343: Food Cultures, China/Japan

Fcs 310: Friends& Intimate Relationships Ling 367: Psychology of Language Pols 324: Politics of Poverty& Inequality Pols 376: Health Policy and Politics Psyc 450: Special Topics in Psychology Sign 352: Lang. & Culture Deaf Comm.

Ling 401: Topics American Indian Lang.

Soc 340: Sociology of Medical Practice Soc 346: Health & Social Inequalities I Soci 398: Special Topics in Sociology Sust 418: Nuclear NM: Enviro. & Soc. Impact Wgss 326: Gender & Communication

Wgss: Transnational Feminisms
Wgss 336: Queer Theories

Wgss 379: Topics in Women's Studies

Electives: Choose (2) courses from any of (3) categories above. Minimum of 18 hours must be courses at the 300 or 400 level.

Please be aware the above courses are suggestions - courses may not be offered every semester. It is your responsibility to meet with your advisor to plan accordingly.

B.A. Health, Medicine & Human Values

Biomedical Sciences concentration

Required Pre-Medical Science Core (PMSC)

- ☐ Chem 1215/1215L. General Chemistry I & Lab
- ☐ Chem 1225/1225L. General Chemistry II & Lab
- ☐ Chem 301/303L. Organic Chemistry I & Lab
- ☐ Chem 302/304L. Organic Chemistry II & Lab
- ☐ Bioc 423. Introduction to Biochemistry
- ☐ Biol 2110C. Molecular and Cell Biology & Lab
- ☐ Biol 2410C. Genetics & Lab
- ☐ Biol 304/304L. Plant and Animal Form & Function & Lab
- ☐ Biol 2210/L. Human Anatomy & Physiology I & Lab
- ☐ Biol 2225/L. Human Anatomy & Physiology II & Lab
- ☐ Biol 2305. Microbiology for Health Sciences or Biol 351/352L. Microbiology for Biology Majors
- ☐ Biol 303/303L. Ecology and Evolution & Lab
- ☐ Math 1440. Calculus II
- ☐ Phys 1230/1230L. General Physics I & Lab
- ☐ Phys 1240/1240L. General Physics II & Lab

Concentration Requirements

Electives: Choose (6) courses, must be at the 300 or 400 level.

Afst 397: Topics African Studies

Anth 321: Southwest Archaeology

Anth 333: Ritual Symbols & Behavior

Amst 321: Zombie Films of George Romero

Ccs 310: Immigration and Assimilation

Ccs 364: Raza Genders and Sexualities

Chin 343: Food Culture, China & Japan

Clst 320: Magic in Ancient Religions

Clst 333: Ancient Theater

CJ 365: History of Media

CJ 421: Communication & Relationships Comp 330: Exper. Spanish Pop Culture

Engl 305: Mythology

Engl 368: New Wave SciFi

Engl 418: Proposal & Grant Writing

Engl 432: Magic, Witchcraft, Science

Eps 365: Exploring the Solar System

Geog 364: Law Place and Space

Hist 300: Topics in History

Hist 396: Black Sports

Mus 375 Beatles' Musical Revolution

Natv 300: Topics Native American Studies

Phil 371: Social & Political Phil

Pols 300: Political Topics

Psyc 450: The Dreaming Brain

Relg 321: Apocalypse in the Ancient World

Relg 343: Catholic Saints in America

Soci 427: Sociology of Madness

Sust 402: Sustainability in Film

Thea 334: Hist. of Fashion & Costumes

Wgss: Topics Women's Studies

Please be aware the above courses are suggestions - courses may not be offered every semester. It is your responsibility to meet with your advisor to plan accordingly.

CONTINIOUS ELIGIBLITY

Committee on Curriculum and Student Progress (CCSP) and Eligibility & Professionalism (E&P)

The BA/MD Committee on Curriculum and Student Progress (CCSP), Eligibility & Professionalism (E&P) subcommittee, composed of College of Arts and Sciences and School of Medicine faculty, is responsible for monitoring student progress and eligibility for the program, as well as for adjudicating policies, regulations, standards, and procedures that apply to the BA/MD Program and its students. The CCSP Eligibility & Professionalism subcommittee will review the status of each student on a semester basis—or as needed—to determine whether or not the student is meeting the requirements for continuous eligibility. In addition, this subcommittee will make decisions regarding student eligibility and student program standings in the BA/MD Program. CCSP Eligibility & Professionalism subcommittee decisions affect a student's status in the program, but the CCSP has no jurisdiction over a student's status in the university as a whole.

Undergraduate Continuous Eligibility Standards

For good academic standing in the BA/MD Program, students must meet the following minimum standards:

- A. BA/MD students must earn a cumulative GPA of at least 3.37.
- B. BA/MD students must earn a pre-medical GPA of at least 3.00 in the following courses:
 - Chem 1215/1215L. General Chemistry I & Lab
 - Chem 1225/1225L. General Chemistry II & Lab
 - Chem 301/303L. Organic Chemistry I & Lab
 - Chem 302/304L. Organic Chemistry II & Lab
 - Bioc 423. Introduction to Biochemistry
 - Biol 2110C. Molecular and Cell Biology & Lab
 - Biol 2410C. Genetics & Lab
 - Biol 304/304L. Plant and Animal Form & Function & Lab
 - Phys 1230/1230L. General Physics I & Lab
 - Phys 1240/1240L. General Physics II & Lab
- C. Courses earned by Advanced Placement exams will satisfy degree requirement but will not be used in calculating cumulative GPA & pre-med GPA as there is no grade earned. Transfer courses will satisfy degree requirement and will not calculate into the pre-med GPA using the grade earned as this follows UNM's policy regarding transfer credit grades. All coursework must be successfully completed with a standard letter grade of a C or better, however, must meet the cumulative and pre-medical GPA threshold for the Program.
- D. Students must adhere to the <u>Student Progress and Evaluation (SPE) Policy</u>.
- E. Maintain the enrollment status required to complete the undergraduate program in four years.
- F. Complete all coursework, including the Summer Community Health Practicum, for Options I, II, or III. All coursework must be successfully completed with a standard letter grade of a C or better.
- G. Successfully complete the required MCAT Preparatory Course.
- H. Abide by the UNM Student Codes of Conduct and BA/MD Professionalism Policy.

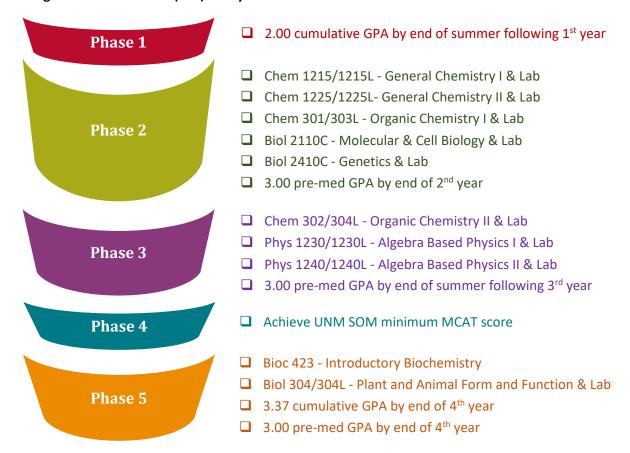
Graduate Continious Eligibility Standards

To transition to the MD portion of the Program, students must satisfy the continuous eligibility standards outlined above and the following outlined standards required by the UNM SOM:

- A. Earn a score on the MCAT exam consistent with the minimum acceptable threshold.
- B. Complete American Medical College Application Service (AMCAS) and UNM SOM secondary application.
- C. Maintain a code of professional conduct consistent with SOM standards.
- D. Meet the policy on Technical Standards for Admission to the UNM School of Medicine.

In the fall semester of the student's last year, the CCSP and E&P will recommend all eligible students for transition to UNM SOM Admissions Committee. The SOM committee will review student's record and file to ensure they meet all of the above eligibility requirements, as well as all other technical standards and requirements of the UNM SOM.

Student Progress And Evaluation (SPE) Policy



Academic Probation. Students who are not meeting continuous eligibility requirements will be placed on academic probation by the CCSP E&P subcommittee. The student must meet with their academic advisor to generate a plan for improvement and expected date of compliance with continuous eligibility requirements. The CCSP E&P subcommittee may mandate an academic plan to include, but is not limited to: a minimum number of tutorial hours, meetings with instructor and/or TA's, progress reports, etc. Academic probation varies in length depending on each student's situation. The CCSP E&P subcommittee notifies the student in writing of their probation status in the Program.

Program Release. Students who fail to meet continuous eligibility requirements, including any phase outlined in the Student Progress & Evaluation (SPE) policy, will be released from the Program. Students may be released from the Program without prior incident dependent upon the individual case. The CCSP E&P subcommittee will notify the student in writing of their released status in the Program. If a student disagrees with BA/MD CCSP E&P subcommittee, please see the BA/MD Grievance & Due Process Procedure for more information.

Program Withdrawal. If a student wishes to voluntarily withdraw from the Program at any time, the student should submit a written statement to a BA/MD staff member. Please refer to the Program Withdrawal portion in the following link: https://bamdas.unm.edu/handbook/student%20progress/student-status.html

Leave of Absence. BA/MD students may request a Leave of Absence (LOA) for personal reasons only. LOA for academic reasons will not be considered (i.e. cannot complete Pre-Medical coursework at another university/college). For more information on the Program's LOA <u>click here.</u>

STUDENT SUPPORT

Active Learning Pedagogy. "Flips" the traditional lecture-style of content delivery through acquisition of information (facts, principles, concepts) outside the classroom. Leverages class time: students work collaboratively in groups: doing, discussing, problem-solving. Increases students' time on tasks to construct knowledge and takes advantage of peer influence. Courses offered in active learning pedagogy include lecture portion of General Chemistry, Organic Chemistry, Molecular and Cell Biology, Genetics, Physics, Biochemistry and Calculus for the Life Sciences.

Academic Advisement Policy. The Program is fully committed to the success of its students. An extensive support network of academic advisement and evaluation are in place to measure and promote positive student outcomes. The objective is to help students successfully navigate the university system. Advisors provide direct assistance to students throughout the undergraduate portion of the Program in such matters as registration, academic planning, and support services (tutoring, program support and guidance).

All students are required to meet with advisement <u>at least once each semester</u>. Students may schedule an
appointment through the LoboAchieve Students must login to Lobo Achieve with their UNM Net ID and
password to schedule an appointment. For detailed steps to please click HERE.

BA/MD Wellness. Modeled after the seven areas of the wellness wheel, which captures the environmental, intellectual, social, physical, spiritual, occupational, and emotional wellness. Students can expect at least one event each semester and may include small group or panel discussions. Students can visit our Wellness Initiative Google site to see campus resources and upcoming events! Participating in the BA/MD Wellness Initiative is entirely optional.

Progress Reports. Progress reports play a significant role in the academic assessment and evaluation of students in all of their courses. Academic Advisors will solicit the following student information from each instructor: current grade, attendance, participation, homework/readings, quizzes/exams, and suggestions for improvement. Additional reports, as needed, may be requested by the advisor.

Center for Academic Support (CAPS). The Program and CAPS collaborate to provide academic support for students. Various types of tutorial services are offered for free on a weekly and semester basis. All tutorial services are usually offered for all Math and Science courses and many other subjects. Find below the three types of support CAPS offers:

Supplemental Instruction "SI"	"Drop-In"	"One on One"
SI tutor attend your course section as a student to be present for the lectures, materials, notes, quizzes, homework, etc. SI tutors offer group tutorial sessions several times a week on that week's lecture material to help you solidify the content, get extra assistance with trouble areas, or practice questions for upcoming quizzes and exams.	Tutors from different subjects during specific hours at a "drop-in" tutorial table. May be both group and individual tutoring because you will be at the tutorial table with many other students that the tutor is helping either as a whole group or individually as he/she rounds the table.	For students who prefer "one-on-one" appointments with the tutor for 30 or 45-minute sessions. This may be best if the student feels more comfortable asking questions without other students present. One-on One's require a reserved appointment scheduled each week.

1st year BA/MD students are required to attend CAPS for a minimum of 1 hour per week for each Math and Science course (required by the Program) they are enrolled in for fall semester beginning the 2nd week of fall semester.

MCAT Preparatory Course. The Program requires all students to complete a Kaplan MCAT Preparatory course during the Spring or Summer of their 3rd year. The purpose of the MCAT Prep course is to both assist in preparing students for the exam with refreshing subject content and practicing suggested strategies. For these reasons the Program requires students to choose from either a regular "retail" Kaplan MCAT Prep course or the "BA/MD" Kaplan MCAT Prep

course. The Prep course emphasizes learning strategy and assumes you already have all the content knowledge necessary. It is required that you have completed or be currently enrolled in the final Pre-Medical Science Core courses before enrolling in the prep course. The course is paid for by the Program.

MCAT® is a standardized, multiple-choice examination designed to assess your problem solving, critical thinking, and knowledge of natural, behavioral, and social science concepts and principles prerequisite to the study of medicine. All students are required to achieve the minimum admission threshold score for UNM SOM by Oct. 15th of their 4th year. Scores are reported in four sections: Biological and Biochemical Foundations of Living Systems, Chemical and Physical Foundations of Biological Systems, Psychological, Social, and Biological Foundations of Behavior, Critical Analysis and Reasoning Skills.

Housing Policy. 1st and 2nd year BA/MD students are required to live on-campus in the designated section of <u>Redondo Village Apartments</u>. UNM data has shown that students who live on campus are successful transitioning to college, involvement in campus activities, better access of campus resources (computer labs, printing, libraries, etc.) and increased academic performance. 3rd and 4th year students may choose to live off-campus.

Program Meeting Time Policy. Students must keep the designated program meeting time open every semester as the Program may schedule meetings that all students must attend. These meetings differ in content/purpose (Ex: FAFSA changes, MCAT prep course discussion, SOM financial aid preparation, sharing program data, etc.). If you are unable to keep the meeting time open, you are responsible for communicating with your BA/MD Advisor in advance of next semester. Your Advisor will notify you via email acknowledging issue and if permitted to make schedule adjustments. All meetings will be announced 2 weeks in advance via email. No exceptions will be made for work schedules.

Student Work Policy. The Program strongly encourages students to not seek employment in their first year to fully transition into college level coursework and enhance study habits to become a stronger learner. An exception to this policy is if scholarships require work. If a student needs employment in the fall semester of first year, they must petition requesting approval from the Student Petition Committee (SPC) prior to seeking/applying for employment.

FINANCIAL SUPPORT

BA/MD Scholarship Eligibility. Due to the financial partnership necessary to afford the BA/MD scholarship, students are expected to maintain their scholarships and financial aid packages, while actively seeking additional funding as needed. Please see the complete BA/MD Scholarship Policy for full details.

To be eligible for a BA/MD scholarship, students must complete the following:

	Submit a Free Application for Federal Student Aid (FAFSA) each year. The school code for UNM is: 002663
	Complete the FAFSA required documents. (ex: IRS transcript, W-2, Dependent form, etc.)
	Submit a "Scholarship Estimate Form" of expected scholarships/award(s) each year
	Complete a minimum of 15 credit hours each fall and spring semester
	Earn semester grade point average required by scholarships
П	Complete various scholarship requirements (Thank you letters, class schedules, forms etc.)

BA/MD Scholarship Eligibility Formula.

To determine if a student is eligible for a BA/MD scholarship per semester:

- 1. Total Basic Education Cost for individual student
- 2. Add Upper Division course premium per semester schedule
- 3. Total incoming scholarships and federal grant funding
- 4. "A: Set Costs" amount + "B: Extra Costs" amount "C: Total incoming scholarships" amount = BA/MD scholarship amount

Set Costs (A)	All Students
Tuition	\$4,251.90 (15 hrs+)
Tuition Required Fee	\$795.90 (15 hrs+)
Arts & Sciences Differential (\$10.52/hr)	\$157.80
Student Technology Fee (IT Fee)	\$150.00
SHAC/Wellness Fee	\$107.00
Athletics Fee	\$100.00
ASUNM Fee	\$35.000
Housing	\$3,850.00
Meal Plan/Food Stipend	\$2,225.00
Course Fee Stipend	\$119.00
Textbook Stipend	\$515.00
TOTAL	\$12,306.60

Extra Costs (B)	Hours	Total
Upper Division Premiums \$36.86/hr		

Set Costs (A)	\$12,306.60
Extra Costs (B)	
Total of Set Costs (A) + Extra Costs (B) =	
Total of Incoming Scholarships (C) =	
BA/MD Scholarship (A + B – C) =	

Example of Award Packages.

Example 1		Example 2	
Fall 2022 BEC	\$12,306.60	Fall 2022 BEC	\$12,306.60
Presidential Scholarship	-\$2,248.00	Rotary Club Scholarship	-\$2,000.00
Rotary Club Scholarship	-\$2,000.00	Pell Grant	-\$1,447.00
BA/MD scholarship	\$8,058.60	Coca-Cola Scholarship	<u>-\$6,000.00</u>
		BA/MD Scholarship	\$2,859.60

^{*} Based on 2022-2023 BEC rates. Future rates are subject to change.

PROFESSIONALISM POLICY

The purpose of this policy is to address the Programmatic expectations of students in the Program, which include professional, ethical and academic integrity standards. All students are expected to demonstrate high standards of professional behavior in all educational settings and non-educational settings when representing the Program and on UNM campus. It is important students understand the role of a professionalism as it encompasses more than just satisfactory acquisition of knowledge in courses. The professional must exhibit personal and professional behaviors, including but not limited to the list below. In addition, professionalism requires that an individual use practical judgment to determine how to behave in a variety of particular, often unpredictable, situations.

Behavioral Expectations: Please <u>click here</u> for additional information on behavioral expectations.

1. Honesty and integrity, 2. Trustworthiness, 3. Empathy and cultural diversity, 4. Communication, 5. Punctuality, 6. Professional behavior, 7. Ethical standards, 8. Lifelong improvement and professional competence, 9. Time management and decision-making, 10. Appearance

Procedural Expectations: Please click here for additional procedural expectations.

- Estimated Scholarship Google Doc
- FAFSA completion
- Semester evaluations

- Registration Google Doc
- Program Meetings
- Email monitoring/response in 24-72 hours

Lapses, Violations & Consequences

The above behavioral and procedural standards provide guidelines as to expectations. Not meeting these standards could result in the following:

- **Professionalism lapse** is any behavioral lapse (any failure to meet professional and behavioral standards) that is not egregious or repetitive in nature, or any procedural lapse (unmet Program requirement).
- **Professionalism violation** is an egregious failure to meet the behavioral or procedural standards outlined above. These may include but are not limited to academic integrity, failures to meet the behavioral standards outlined above that may endanger or cause reasonable apprehension of harm, and/or significant disruptions to the learning environment. In addition, repeated professionalism lapses over time may result in a violation.
- Students who receive 3 professionalism lapses in one academic year OR 4 professionalism lapses over their undergraduate program, will be required to meet with members of the CCSP Eligibility & Professionalism subcommittee. The purpose of the meeting is to discuss the pattern of lapses and offer resources to improve the issue.
- Students who are reported for a professionalism violation will be required to meet with members of the CCSP
 Eligibility & Professionalism subcommittee to discuss the incident report. Students can be released from the
 Program dependent on the severity of the issue.
- Professionalism violations form part of the student's record and are reported to the SOM Admissions Committee
 for review to ensure students meet all of the eligibility requirements, which include professional standards and
 other requirements of the UNM SOM. This may lead to ineligibility to transition. For the Procedure for Resolution
 of Alleged Professionalism violations, see <u>Due Process policy</u>.

Academic Integrity. Academic integrity is an essential part of the pursuit of truth, and of your education. We are all responsible for maintaining academic integrity in the Program—it is the rock on which the value of your degree is built. If a student cheats on a test or plagiarizes, they defeat the purpose of the educational process. Academic dishonesty is prohibited by the Program and University. **Please refer to our Academic Integrity here.**

EVALUATION POLICY

Email Communication. Once students complete NSO, they will need to comply with the Family Educational Rights and Privacy Act of 1974 (FERPA) by using only their UNM email to communicate with UNM faculty and staff. The Program sends important information, deadlines, and upcoming events via email. It is the student's responsibility to check their email daily to several times per week.

Program Evaluations. Students are required to complete an online program evaluation each semester by the stated deadline. These electronic evaluations are sent by the BA/MD Program office via email on behalf of the SOM Program Evaluation, Assessment and Research (PEAR) office. Each BA/MD student is assigned an identification number that only the SOM PEAR office documents to allow students to complete the evaluations anonymously.

Program Assessments. Students will be asked throughout their undergraduate years to participate in various types of assessments. These assessments are used for Program evaluation and not student progress.

Optional Evaluations. Students who gave consent to the SOM Program Evaluation, Assessment, and Research (PEAR) office are required to complete all online evaluations by the semester deadline. Students may decide not to participate in the supplemental evaluations at any time. However, they must give the BA/MD Academic Advisors their status change in writing before they are considered exempt.